



## IT Analyst

### *COMPANY INFORMATION*

Wesdome Gold Mines has had over 30 years of continuous gold mining operations in Canada. The Company is 100% Canadian focused with a pipeline of projects in various stages of development. The Company's strategy is to build Canada's next intermediate gold producer, producing 200,000+ ounces from two mines in Ontario and Quebec. The Eagle River Complex in Wawa, Ontario is currently producing gold from two mines, the Eagle River Underground Mine from a central mill. Wesdome is actively exploring its brownfields asset, the Kiena Complex in Val d'Or, Quebec. The Kiena Complex is a fully permitted former mine with a 930-metre shaft and 2,000 tonne-per-day mill. The Company trades on the Toronto Stock Exchange under the symbol "WDO".

### *SUMMARY*

This role will report to the Director, Information Technology. The IT Analyst will be responsible for supporting users across 2 provinces but primarily our Ontario mine site.

### *RESPONSIBILITIES*

- End-user support Primary – Deskside, Remote Computer, VOIP, Printing, Internet.
- Corporate servers, network infrastructure and phone system support.
- Where applicable - Install/rebuild and maintain computer/laptop hardware, and other IT related systems.
- Identify and resolve problems related to software, hardware, domain and network security.
- Perform daily monitoring and validation of integrity and availability of IT Systems.
- Create, change and delete user accounts for computer, server domain, Office 365, VoIP phone system.
- Where applicable - Diagnose issues with security cameras, software & video recording equipment.
- Interact and coordinate with external IT service partners to resolve technical issues.
- Obtain quotes/enter POs/track delivery for IT related equipment.
- Perform other duties as assigned.

### *DESIRED QUALIFICATIONS*


- Post secondary education in Information Technology or equivalent experience.

### *REQUIREMENTS (EXPERIENCE/SKILLS)*

- Must be bilingual – English and French.
- Minimum 3 years experience in IT user-support roles.
- Experience with on-site/camp support and challenges.
- Able to work effectively as a part of a team as well as independently.
- Strong communication, problem solving and time management skills.
- Proven experience with Windows Server/Domain, Windows desktop/OS .
- Working knowledge of enterprise networks (wiring, switches, wireless, VPN & firewalls).

### *WORKING CONDITIONS*

- Travel will be required.
- May be required to go underground to support users located inside the mines (more than 1km below ground).
- Required to wear safety equipment and follow safety procedures as required while on site.
- May require lifting heavy objects (i.e., networks servers, printers etc.)



We Wish To Thank All Applicants For Their Interest and Effort In Applying For The Position; However, Only Candidates Selected For Interviews Will Be Contacted.

### **APPLICATION PROCESS**

Email: [hr.resume@wesdome.com](mailto:hr.resume@wesdome.com)

*In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 (the “Act”), Wesdome is committed to hosting and maintaining an accessible environment.*